

**GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
OFFICE OF THE CONTROLLER GENERAL OF ACCOUNTS
LOK NAYAK BHAWAN, NEW DELHI**

DATE 11th ^{Nov.} Oct., 2014

CIRCULAR

Enclosed herewith please find the following vacancy circulars regarding filling up the post of Accounts Officers in DTTDC and Central Social Welfare Board, M/O Women & Child Development as detailed below :-

	<u>Letter No. & Date</u>	<u>Organization</u>	<u>Deputation post with scale</u>	<u>Eligibility</u>
1.	DTTDC/Engg./IV(14)/9318 dt. 31 st Oct., 2014	Delhi Tourism & Transportation Development Corporation Ltd.	Accounts Officer in PB-3 Rs. 9300-34800 with GP Rs. 5400/-	Sr.AO/AO/AAO
2.	F.3-4/81-Pers./228 dt. 16 th Oct., 2014	Central Social Welfare Board, M/O Women & Child Development	Accounts Officer in the Pay Band of Rs. 9300-34800 with Grade Pay Rs. 5400/-.	SrAO/AO/AAO

The applications of willing and eligible officers may please be forwarded to this office alongwith Vigilance Clearance Certificate/Integrity Certificate /Statement of Major /Minor Penalty imposed, if any **on or before 10th December, 2014.**

The candidates who apply for deputation in response to this circular may please note that while considering their applications, the aspects like exigencies of parent cadre , cooling period, existence of adverse remarks in ACRs/APARs, pendency of vigilance /disciplinary case , existing Govt. of India instructions, suitability of candidates etc. would be taken into consideration.


(Mohan Chand)

Asstt. Controller of Accounts

For website.



Delhi Tourism & Transportation Development Corporation Ltd.

(A Government Undertaking)

1st Floor, Engineering Division Building,
Aruna Nagar, Majnu Ka Tilla, Outer Ring Road, Delhi-110054
Ph. : 23813485, 23812742, Fax : 23812741

No.DTTDC/Engg./IV(14)/7318

Dated 31st October 2014

To,
The Asstt. Controller General of Accounts ('Gr.B'),
Office of Controller General of Accounts,
Ministry of Finance,
Department of Expenditure, 8th Floor,
Lok Nayak Bhawan, Khan Market,
New Delhi.-

Sub:- Filling up the post of Accounts Officer on deputation basis.
Sir,

DTTDC invites applications to form a panel of candidates to fill up a post of Accounts Officer on standard terms. The pay scale of the post, method of recruitment etc. are given below:-

Name of Post	Accounts Officer
Scale of Post	Pay Band-3: 9300-34800 Grade Pay – 5400
Period of deputation	Initially for two years
Method of Recruitment	Transfer on deputation/Foreign Service basis.

Eligibility Criteria:

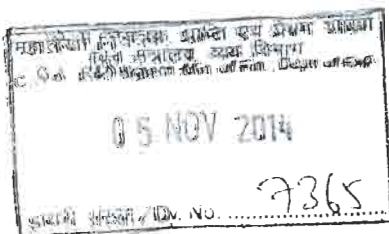
1. Passed JAO (C) examination.
2. Holding the Post of Junior Accounts Officer/Assistant Accounts Officer/Pay and Accounts Officer/Senior Accounts Officer.
3. Possesses 2 years of experience of working in the CPWD system, accounts code, manual etc. and is well conversant with the latest rules & regulations of CPWD Accounting Procedure.
4. Possesses knowledge of Commercial Accounting System.

The applications of eligible applicants who are willing to be considered for the post of Accounts Officer may be forwarded to the undersigned in the enclosed prescribed proforma alongwith particulars of the officer duly verified from records, upto date CR dossiers for the last five years and vigilance clearance certificate.

Thanking you,

Yours faithfully,

(VED PRAKASH)
ACCOUNTS OFFICER



Encl:- As above

PROFORMA

Deputation for the post of Accounts Officer (to be submitted in duplicate)

1. Name & Designation:
2. Date of Birth:
3. Date of continuous regular:
Appointment to the post
4. Present post held with present
Pay and scale of pay of cadre
Post, details of Post:
5. Experience (Office, designation,
Duration, and scale of pay in
chronological order):
6. Educational Qualification:
7. Particulars of specialized
Qualification & experience, if
Any:-

Place:

Date:

Signature:

To be certified by the office where applicant is working.

The particulars of the officer have been verified from service records and are correct.

Signature

Name:

Designation:

Deptt/Office

The applications of eligible applicants who are willing to be considered for the post of Accounts Officer may be forwarded to the undersigned in the enclosed prescribed proforma alongwith particulars of the officer duly verified from records, upto date CR dossiers for the last five years and vigilance clearance certificate. It may be made clear that no government accommodation will be provided by this Corporation.

Thanking you,

Yours faithfully,



**(VED PRAKASH)
ACCOUNTS OFFICER**



केंद्रीय समाज कल्याण बोर्ड
CENTRAL SOCIAL WELFARE BOARD
महिला एवं बाल विकास मंत्रालय, भारत सरकार
Ministry of Women & Child Development, Govt of India
डॉ. दुर्गाबाई देशमुख समाज कल्याण भवन
Dr. Durgabai Deshmukh Samaj Kalyan Bhavan
बी-12, कुतुब इंस्टीट्यूशनल एरिया, नई दिल्ली-110 603
B-12, Qutab Institutional Area, New Delhi-110 603
वेबसाइट : www.cswb.gov.in, ईमेल : cswb_1@yahoo.co.in
दूरभाष : 011-26543700, फैक्स : 011-26866485

File No. F. 3-4/81-Pers. / 228

Dated: 16-10-2014

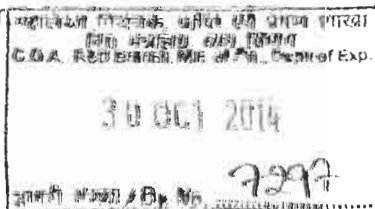
The Comptroller General of Accounts,
7th Floor, Lok Nayak Bhawan,
New Delhi.

Sub: Filling up of the post of Accounts Officer in the pay band of Rs.9300-34800/- with Grade Pay of Rs.5400/- in the Central Social Welfare Board.

Sir,

I am directed to state that one post of Accounts Officer in the pay Band of Rs. 9300-34800/- with Grade Pay of Rs. 5400/- is required to be filled in the office of the Central Social Welfare Board on deputation basis. The Central Social Welfare Board is an autonomous body under the administrative control of the Ministry of Women & Child Development. The following are the terms and conditions for the post:

1. The post carries the scale of pay band of Rs. 9300-34800/- with grade pay of Rs. 5400/-
2. He will be on deputation to the post of Accounts Officer in the office of the Central Social Welfare Board, New Delhi for a period not exceeding one year in the first instance, to be extended up to three years on year to year basis.
3. His pay and allowances during period of deputation will be governed by the provisions contained in the orders issued by the Govt. of India.
4. Leave salary and pension contribution shall be paid by the Central Social Welfare Board, New Delhi.
5. Service conditions of the employees of the Central Social Welfare Board are regularized by the rules as are applicable to the Central Govt. Servants.
6. The employees of the Central Social Welfare Board are not eligible of Govt. accommodation from Central Pool.
7. Other conditions will be governed by the relevant rules and orders issued from time to time by the Govt. of India.
8. The incumbment should have at least 3 years experience in the grade of Accounts Officer.

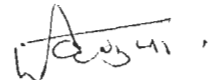


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In case, officers in the cadre of Accounts Officer are not available, suitable officers in the cadre of AAO having experience in audit and accounts may be sponsored.

You are requested to send the panel of officers for the post of Accounts Officer who are prepared to accept the assignment on usual terms and conditions of deputation for a period of one year in the first instance along with their ACR dossiers of the last five years/Vigilance clearance for consideration immediately.

Yours faithfully,



(PAVITRA GUPTA)
DEPUTY DIRECTOR (PERS.)