

No.A-35018/10/Circular/2015/MF.CGA(A)/Gr.B/330,  
**GOVERNMENT OF INDIA**  
**MINISTRY OF FINANCE**  
**DEPARTMENT OF EXPENDITURE**  
**OFFICE OF THE CONTROLLER GENERAL OF ACCOUNTS**  
**7<sup>TH</sup> FLOOR, LOK NAYAK BHAWAN, NEW DELHI**

Dated, the 5<sup>th</sup> July, 2016


**CIRCULAR**

Please find enclosed herewith the following vacancy circular regarding filling up of post as detailed below:-

S. No	Letter No. Date & Organization	Deputation post with scale	Number of Posts	Eligibility
(1)	(2)	(3)	(4)	(5)
1.	F.No. CMPFO/5/Adm. H.Q./AC-I&II/Deputation/2016/110/1024 dated 7 <sup>th</sup> June 2016  Coal Mines Provident Fund Organization.	<b>Assistant Commissioner Grade-I</b>  In the PB-3 with GP Rs. 5400	<b>13(Thirteen)</b> The selected candidates may be posted either at CMPFO, Headquarters Office, Dhanbad or any other Regional Offices located in different places in India like Dhanbad, Ranchi, Deoghar, Sambalpur, Talcher, Kolkata, Asansol, Margherita, Jammu, New Delhi, Jabalpur, Chhinwara, Singrauli, Bilaspur, Hyderabad, Godawarikhani, Kothagudem & Nagpur any other location decided by the CMPF Office.	(i) holding analogous posts or; (ii) with at least three years experience in the PB-2 with grade pay 4600/-.

The applications of willing and eligible AOs/Sr.AOs may please be forwarded to this office along with Vigilance Clearance Certificate/Integrity Certificate.

While forwarding applications for deputation, this office instruction contained in O.M. No. A.32018/1/2015/MF.CGA (A)/GR.B/243 dated 26<sup>th</sup> June 2015 and even O.M. No. 1064 dated 11<sup>th</sup> Feb 2016 may be kept in view.

  
**(Chander Prakash)**  
**Account Officer (Gr 'B')**

To,

Sr.AO (ITD)-For website.



कोयला खान भविष्य निधि आयुक्त का कार्यालय  
(भारत सरकार, कोयला मंत्रालय का एक सांविधिक निकाय)  
OFFICE OF THE COMMISSIONER  
COAL MINES PROVIDENT FUND ORGANISATION  
(A STATUTORY ORGANIZATION UNDER MINISTRY OF COAL, GOVERNMENT OF INDIA)  
मुख्यालय,  
HEADQUARTERS OFFICE,  
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पुलिस लाईन, / POLICE LINE,  
धनबाद / DHANBAD  
पिन - 826014 / PIN-826014  
(झारखण्ड) / (JHARKHAND)  
Phone No / फोन नं० 0326-2202114  
Fax No / फैक्स नं० 0326-2202297

F. No. CMPFO/5/Adm. H.Q./AC-I & II/Deputation/2016/110/1024

Dated:- 07.06.2016

*[Handwritten signature]*

**CIRCULAR**

**Sub:- Deputation for the posts of Assistant Commissioner Grade-I and Assistant Commissioner Grade-II in Coal Mines Provident Fund Organization.**

The Coal Mines Provident Fund Organisation (CMPFO), a statutory organization under the administrative control of Ministry of Coal, Government of India, New Delhi invites the applications to the following posts on deputation basis initially for a period of 3 years as per terms and conditions mentioned below:-

Sl. No.	Name of the post	No. of vacant Posts	Scale of Pay	Eligibility Conditions
1	2	3	4	5
(i)	Assistant Commissioner Grade-I	13 (Thirteen)	Rs.15600- 39100 with Grade pay Rs.5400 (PB-3)	Officers in Central/State Govt./Statutory Bodies/ Subordinate Offices holding analogous posts or with at least three years experience in the PB-2 with grade Pay 4600/-
(ii)	Assistant Commissioner Grade-II	05 (Five)	Rs.9300- 34800 with Grade Pay Rs. 4600 (PB-2 Pay Band)	Officers in Central/State Govt./Statutory Bodies/ Subordinate Offices holding analogous posts or with at least three years experience in the PB-2 with grade Pay 4200/-

2. **Period of Deputation:** The period of deputation is initially for a period of 3 years. However, the period may be extended or curtailed on performance basis and functional requirements.

3. **Place of Posting:** The selected candidates may be posted either at CMPFO, Headquarters Office, Dhanbad or any other Regional Offices located in different places in India like Dhanbad, Ranchi, Deoghar, Sambalpur, Talcher, Kolkata, Asansol, Margherita, Jammu, New Delhi, Jabalpur, Chhinwara, Singrauli, Bilaspur, Hyderabad, GodawariKhani, Kothagudem & Nagpur any other location decided by the CMPF Office. The posting of selected Officers will be on the discretion of Commissioner, CMPFO.

4. **Debarment:** An officer will ordinarily be debarred for further deputation in CMPFO for a period of 5 years, if he/she fails to take up an assignment after selection.

5. **Cooling off period:** Cooling off period between two deputation will be as per Government of India's Rule on the subject.

6. **Fixation of Pay of the officials is as follows:-** The selected candidate on deputation may draw either the pay in the scale of pay of deputation or his/her basic pay in the parent cadre plus Deputation (Duty) Allowance thereon plus Personal Pay, if any. The option is to be exercised within one month and the option once exercised shall be final.

Count/-.....

महोदय कोयला खान भविष्य निधि  
C.G.A. R&D Branch Min. of Co. Dept. of Exp.  
C.V.B. JUN 2016  
जागरी संख्या / Dv. No. 30938

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22/6/16

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7. Terms of deputation of the Official selected will be governed by the provisions contained in Govt. of India, Department of Personnel & Training O.M. No.2/29/91-Estt.(P-II) dated 9<sup>th</sup> January, 1994 as amended from time to time.

8. Applications of the eligible and willing Officers are invited in duplicate in the enclosed proforma to the undersigned along with the following information/documents within 60(sixty) days of publication of the Circular in the Employment News.

- a) Current Vigilance Clearance Report;
- b) Integrity Certificate;
- c) List of Major/Minor penalties imposed during the last 10 years;
- d) Photocopies of Annual Confidential Report of last 5 years, duly attested;
- e) Details of previous deputations, if any.

9. While forwarding the application for deputation, it may be ensured that the Bio-data and other details furnished are correct in all respect. It may also be noted that the applications received after the last date or otherwise incomplete in any respect or not accompanied by the requisite documents, will not be considered. The officer who once applied for the post will not be permitted to withdraw his/her candidature.

10. Officials who had been selected earlier but did not join the Coal Mines Provident Fund Organisation (CMPFO) are debarred for 5 years for applying for any post in CMPFO.

Enclosures:- Proforma.



(B. K. Panda)  
Commissioner

To,

1. Shri Dominic Dungdung, Under Secretary, PRIW-III, Ministry of Coal, Government of India, Lok Nayak Bhawan, Khan Market, Lodhi Road, New Delhi w.r.t. your office letter No.20/120/1/2014-PRIW-III dated 14.03.2016.
2. All Ministries/Department of the Govt. of India/State Governments/Statutory Bodies/Subordinate Offices.
3. The Comptroller & Auditor General of India, New Delhi-110002.
4. The Comptroller General of Accounts, Lok Nayak Bhawan, New Delhi-110003.
5. The Comptroller General of Defence Accounts, West Block, R.K. Puram, New Delhi.
6. The Accountant General, Central Revenue, New Delhi.
7. Director General, D.G.M.S. Office, Dhanbad.
8. Notice Board.

## PROFORMA

Bio – data of persons sponsored for the post of Assistant Commissioner, Grade-I in the Pay Scale of PB-3 Rs.15600-39100 with Grade Pay Rs.5400/- or Assistant Commissioner, Grade-II in the Pay Scale of PB-2 Rs.9300-34800 with Grade Pay Rs.4600/- (On deputation) in the Coal Mines Provident Fund Organisation(CMPFO).

1. Name and Address :
2. Date of Birth :
3. Date of retirement under Central Govt. Rules :
4. Educational Qualification :

Academic	Professional	Computer Skill

5. Details of employment in chronological order (Enclose a separate sheet duly authenticates by your signature, if the space below is insufficient)

Ministry/ Department	Post Held		Classification of Post	Scale of Pay & Basic Pay	Present fixation of pay either in PB-2 or in PB-3 (of S-15 pre- revised S-15)	Nature of duties Performed
	From	To				

6. Nature of present employment i.e. ad hoc or regular:
7. In case the present employment is held on Deputation basis, please state:
  - (a) The date of initial appointment :
  - (b) Period of appointment on deputation :
  - (c) Name of the parent Office/Orgn. to which belong :
  - (d) Present post held :
  - (e) Present Pay Scale :
  - (f) Date from which present post is held :
  - (g) Office of present Posting

**Signature of the Candidate**

Address : .....

.....

Service particulars given by the applicant are verified with reference to his service records and are found to be correct.

**Signature with seal of the Competent Authority.**

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