

No. A-32014/1/2015-NGE/Sr.PS/PS/Steno/552

GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CONTROLLER GENERAL OF ACCOUNTS
LOK NAYAK BHAWAN, KHAN MARKET
New Delhi

Dated: February 17, 2016

To

The Pr.CCA/CCA/CA
Ministry/Department

Subject: CR Dossier in respect of Sr. Private Secretary / Private Secretary / Stenographer Grade I

Sir/Madam,

I am directed to refer to this office letter No. A-32014/1/2015-NGE/Sr.PS/PS/Steno/444 dated 04.01.2016 on the subject cited above and to state that the requisite information has not been received from your Ministry/Department till date.

You are therefore, requested to forward the complete dossier as per list attached upto the year 2014-15 and vigilance clearance certificate giving details about major/minor penalties imposed, if any, during the last 10 years in respect of the official concerned at the earliest.

This may please be treated as Most Urgent.

Encls: As above.

Yours faithfully,


(Janardhan Prasad)
Sr. Accounts Officer

Promotion for Senior Private Secretary

Sl. No.	Name	Ministry/Department	Required CRs	Vigilance
1.	Shri Gurmail Singh	PFMS, Delhi	Received	
2.	Ms. Lalita Sharma	PFMS, Delhi	2014-15	Received
3.	Ms. Rita Chugh	Law, Justice, Delhi	1.4.10 to 31.8.11	Received
4.	Ms. Renu Khanna	HOME, Delhi	Complete Dossier	

Promotion for Private Secretary

Sl. No.	Name	Ministry/Department	Required CRs	Vigilance
1	Shri R. Sridhar	UD, Chennai	Received	<i>Wentong</i>
2	Shri Debashish Sadhukari	CBDT, Kolkata	Received	"
3	Shri Santosh Chandra Sharma	Mines, Kolkata	2014-15	"
4	Shri Rajesh Kumar Sharma	CBEC, Delhi	2012-13, 2013-14 & 2014-15	"
5	Ms. Shashi Bhasin	Agriculture, Delhi	2014-15	"
6	Ms. Madhulika Sharma	PPG&P, Delhi	Received	"
7	Ms. S. Vasudevan	UD, Mumbai	Received	"
8	Ms. Sunita Gulati	Home, Delhi	2014-15	"
9	Ms. Seethalakshmi Seshadri	MEA, Delhi	Complete Dossier	"
10	Shri D. Rakshit	UD, Kolkata	Received	"
11	Ms. Sujatha Venugopalan	UD, Mumbai	Received	"
12	Ms. Shashi Bala	CAPD, Delhi	Complete Dossier	"
13	Ms. Manjula Govel	Industry, Delhi	Complete Dossier	"
14	Ms. Pushpa Ahuja	UD, Delhi	Received	"
15	Ms. Sangeeta Sharma	FPI, Delhi	Complete Dossier	"
16	Ms. Sumita Devi (SC)	I & B, Delhi	Complete Dossier	"
17	Shri Jai Singh (SC)	Health, Delhi	Complete Dossier	"
18	Ms. Manju Mahajan	Home, Delhi	Complete Dossier	"
19	Ms. Suresh Bangar (SC)	Planning, Delhi	Complete Dossier	"
20	Ms. Jaishree (SC)	CPAO, Delhi	Complete Dossier	"
21	Shri Tapan Kr. Halder (SC)	WR, Farraka	Complete Dossier	"
22	Veenu Kumari (SC)	CAPD, Delhi	Complete Dossier	"