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Sub Life of various examination records conducted by the Controller General of Accounts. (9)

<u>S.No.</u>	<u>Name of records</u>	<u>Life for preservation</u>
1.	✓ Answer Books	✓ To be retained till a month before the next examination is held.
2.	✓ Sectional Tabulation Register	Ten years (Registers pertaining to examination held in Oct. '88 may be retained till September, 1990)
3.	✓ Manuscripts of Question Papers/Model Answers	As in (1) above
4.	✓ Files relating to nomination of Paper-Setters/Moderators & Examiners	As in (1) above
5.	✓ List of candidates received from CCAs/CAs for various examinations.	Till announcement of the results of the Examination to which these list pertained.
6.	✓ Files regarding grace marks/moderation of results.	✓ Two years. (Files relating to examination held in Oct. '83 may be retained till results of examination held in October, 1985 have been announced)
7.	✓ Statement of marks received from Examiners	As in (1) above ✓
8.	✓ General Correspondence regarding examination matters	✓ Three years (Files pertaining to exam. held in Oct., '82 may be retained till announcement of examination held in October, '85.)
9.	Surplus Question Papers	5 Sets of each Question Paper for the proceeding three yrs to be retained for reference. The balance to be distributed amongst the candidates for next examination