

GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF EXPENDITURE  
CONTROLLER GENERAL OF ACCOUNTS

LOK NAYAK BHAWAN,  
KHAN MARKET, NEW DELHI

Dated: 26 July, 2016

OFFICE ORDER

**Subject: Promotion of Stenographer Grade I in the pay band of Rs.9300-34800 with Grade Pay of Rs. 4200/- as Private Secretary in the pay band of Rs. 9300-34800 with Grade Pay of Rs. 4600/-**

In accordance with Central Civil Accounts Service (Private Secretary) Recruitment Rules, 2002, the following Stenographer Grade I in the pay band of Rs.9300-34800 with Grade Pay of Rs. 4200/-, has been approved for promotion as Private Secretary in the pay band of Rs.9300-34800 with Grade Pay of Rs. 4600/- and allocated in the Departmentalized Accounts Office as under: -

Sl. No.	Name	Ministry/Deptt. Presently working	Min./Deptt. to which allocated on promotion as P.S.	Remarks
1	Ms. Sujatha Venugopalan	UD, Mumbai	Agriculture, Delhi	Against the vacancy caused due to superannuation of Smt. Shashi Bhasin

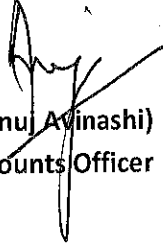
2. The appointment on promotion will be subject to the following terms and conditions:

- i) It will be in an officiating capacity.
- ii) The appointment will be without prejudice to the claim of her seniors entitled to receive prior appointment.
- iii) The placement of the official for appointment in the above Ministry/ Department is provisional and may be changed, if necessary.

3. The O/o Chief Controller of Accounts, Agriculture may issue orders for promotion of the above official as Private Secretary after satisfying that none of the circumstances for adoption of sealed cover procedure as laid down in the DoPT OM No. 22011/4/91/Estt.(A)

dated 14.09.1992 or in any subsequent instructions of the Government of India exist and ensuring that the official is not undergoing any penalty under CCS (CCA) Rules, 1965 incorporating the terms and conditions in Para 2 above with a copy to this office.

4. The Departmentalized Accounts Office issuing promotion orders may also advise the above official that she can be debarred of promotion as per DoPT orders if she declines to accept promotion and thereby loose inter-se-seniority.
5. Refusal by individual to accept promotion will be subject to acceptance by this office.
6. The date of taking over as Private Secretary by the official may be intimated to this office.

  
(Anuj Avinashi)  
Senior Accounts Officer

To

1. The Chief Controller of Accounts, M/o Urban Development, New Delhi
2. The Chief Controller of Accounts, M/o Agriculture, New Delhi