

No. A-23023/1/2010/MF.CGA (A)/NGE/Sr. PS/ 660

GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF EXPENDITURE  
CONTROLLER GENERAL OF ACCOUNTS  
LOK NAYAK BHAWAN, KHAN MARKET  
New Delhi

Dated: April 5<sup>th</sup>, 2016

**OFFICE ORDER**

**Subject:** Promotion of Private Secretary in the pay band of Rs. 9300-34800 with Grade Pay of Rs. 4600/- as Senior Private Secretary in the pay band of Rs.9300-34800 with Grade Pay of Rs. 4800/-

In accordance with Central Civil Accounts Service (Senior Private Secretary) Recruitment Rules, 2002, the following Private Secretary in the pay band of Rs. 9300-34800 with Grade Pay of Rs. 4600/-, has been approved for promotion as Senior Private Secretary in the pay band of Rs. 9300-34800 with Grade Pay of Rs. 4800/- and allocated in the Departmentalized Accounts Office as under: -

Sl. No.	Name	Ministry/Department presently working	Min. /Deptt. To which allocated on promotion as Sr. P.S.
1.	Ms. Krishna Sankrityayan.	MEA, Delhi (Ad-hoc)	MEA, Delhi (Regular)

2. The appointment on promotion will be subject to the following terms and conditions:

- i) It will be in an officiating capacity.
- ii) The appointment will be without prejudice to the claim of their seniors entitles to receive prior appointment.
- iii) The placement of the official for appointment in the above Ministry/ Department is provisional and may be changed, if necessary.


3. The Office of Principal CCA, MEA may issue order for promotion of the above official as Senior Private Secretary after satisfying that none of the circumstances for adoption of sealed cover procedure as laid down in the DoPT OM No. 22011/4/91/Estt.(A) dated

14.09.1992 or in any subsequent instructions of the Government of India exist and ensuring that the official is not undergoing any penalty under CCS (CCA) Rules, 1965 incorporating the terms and conditions in Para 2 above with a copy to this office.

4. The Departmentalized Accounts Office issuing promotion orders may also advise the above official that she can be debarred of promotion as per DoPT orders if she declines to accept promotion and thereby lose inter-se-seniority.

5. Refusal by any official to accept promotion will be subject to acceptance by this office.

6. The date of taking over as Senior Private Secretary by the official may be intimated to this office.

  
(Janardhan Prasad)

Senior Accounts Officer

To

1. The Principal Chief Controller of Accounts, Ministry of External Affairs, New Delhi.
2. ITD Section is requested to upload the aforesaid O.M. on the official website of the CGA.

No. A-23023/1/2010/MF.CGA (A)/NGE/Sr. PS/ 66/

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Sl. No.	Name	Ministry/Department presently working	Min. /Deptt. To which allocated on promotion as Sr. P.S.
1.	Sh. Sanjay Kumar	CA&PD, Delhi	SRTH, Delhi against the vacancy caused due to transfer of Ms. Sadhna Kumar, Sr. P.S. to CBDT

After assumption of charge as Sr.PS in SRTH, his services shall be placed at the disposal of CGA Sectt. against the existing vacancy of Sr.PS.

2. The appointment on promotion will be subject to the following terms and conditions:

- i) It will be in an officiating capacity.
- ii) The appointment will be without prejudice to the claim of their seniors entitles to receive prior appointment.
- iii) The placement of the official for appointment in the above Ministry/ Department is provisional and may be changed, if necessary.

3. The Office of Principal CCA, SRTH may issue orders for promotion of the above official as Senior Private Secretary after satisfying that none of the circumstances for adoption of sealed cover procedure as laid down in the DoPT OM No. 22011/4/91/Estt.(A) dated 14.09.1992 or in any subsequent instructions of the Government of India exist and ensuring that the official is not undergoing any penalty under CCS (CCA) Rules, 1965 incorporating the terms and conditions in Para 2 above with a copy to this office.
4. The Departmentalized Accounts Office issuing promotion orders may also advise the above official that he can be debarred of promotion as per DoPT orders if he declines to accept promotion and thereby lose inter-se-seniority.
5. Refusal by any official to accept promotion will be subject to acceptance by this office.
6. The date of taking over as Senior Private Secretary by the official may be intimated to this office.

(Janardhan Prasad)  
Senior Accounts Officer

To

1. The Principal Chief Controller of Accounts, SRTH, New Delhi
2. The Principal Chief Controller of Accounts, CA&PD, New Delhi
3. The Jt. Controller General of Accounts (Admn.), O/o CGA, Ministry of Finance, Department of Expenditure, Lok Nayak Bhawan, New Delhi.
4. ITD Section is requested to upload the aforesaid O.M. on the official website of the CGA.