

**GOVERNMENT OF INDIA**  
**MINISTRY OF FINANCE**  
**DEPARTMENT OF EXPENDITURE**  
**CONTROLLER GENERAL OF ACCOUNTS**  
**LOK NAYAK BHAWAN, KHAN MARKET**  
**New Delhi**

Dated: 16<sup>th</sup> October, 2015

**OFFICE ORDER**

**Subject:** Promotion of Private Secretary in the pay band of Rs. 9300-34800 with Grade Pay of Rs. 4600/- as Senior Private Secretary in the pay band of Rs.9300-34800 with Grade Pay of Rs. 4800/-

In accordance with Central Civil Accounts Service (Senior Private Secretary) Recruitment Rules, 2002, the following Private Secretary in the pay band of Rs. 9300-34800 with Grade Pay of Rs. 4600/-, has been approved for **ad-hoc** promotion as Senior Private Secretary in the Pay Band of Rs. 9300-34800 with Grade Pay of Rs. 4800/- for a period of one year or till further orders, whichever is earlier and allocated in the Departmentalized Accounts Office as under: -

Sl. No.	Name	Ministry/Department presently working	Min./Deptt. to which allocated on promotion as Sr. PS.
1	Ms. Krishna Sankrityayan	Agriculture, Delhi	MEA, Delhi

2. The appointment on promotion will be subject to the following terms and conditions:-
  - i) The appointment will be purely on **ad hoc basis** and shall not bestow any claim for regular appointment as Senior Private Secretary and the service so rendered shall not count for purpose of seniority in the grade.
  - ii) The appointment will be without prejudice to the claim of their seniors entitles to receive prior appointment.
  - iii) She can be reverted to her original post by this office without prior notice.
  - iv) The placement of the official for appointment in the above Ministry/ Department is provisional and may be changed, if necessary.
3. The Pr. Chief Controller of Accounts, MEA may issue orders for **ad hoc** promotion of the above official as Private Secretary after satisfying that none of the circumstances for adoption of sealed cover procedure as laid down in the DoPT OM No. 22011/4/91/Estt.(A) dated 14.09.1992 or in any subsequent instructions of the Government of India exist and ensuring that the official is not undergoing any penalty under CCS (CCA) Rules, 1965 incorporating the terms and conditions in Para 2 above with a copy to this office.
4. Refusal by any individual to accept promotion will be subject to acceptance by this office.

5. The date of taking over as adhoc Senior Private Secretary by the official may be intimated to this office.

  
(VED PRAKASH)  
Sr. Accounts Officer

To

1. The Pr. Chief Controller of Accounts, MEA, New Delhi.
2. The Chief Controller of Accounts, Ministry of Agriculture, New Delhi.
3. ITD Section is requested to upload the aforesaid O.M. on the official website of the CGA.