

MINISTRY OF FINANCE  
DEPARTMENT OF EXPENDITURE  
CONTROLLER GENERAL OF ACCOUNTS  
LOK NAYAK BHAVAN, KHAN MARKET  
NEW DELHI.

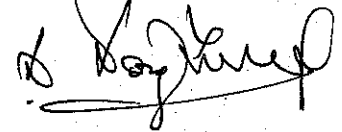
Dated: 14<sup>th</sup> July, 2015

OFFICE MEMORANDUM

**Sub: Promotion of Multi Tasking Staff with Grade Pay of Rs. 1800 as LDC on seniority basis - 5% quota**

1. A reference is invited to Rule 5(2) of Central Civil Accounts Service (Lower Division Clerk Group 'C' post) Recruitment Rules 2010, 5 % of the vacancies in the grade of LDCs are to be filled by promotion on seniority basis through common "Range of Seniority" from amongst Group 'C' staff (Multi Tasking Staff) who have three years regular service in post with the Grade Pay of Rs. 1800.
2. Accordingly, on the basis of select list of the MTS candidates received from different Ministries/Department of CCAS cadre who have been found fit for promotion in order of their seniority, a combined select list of the eligible Multi Tasking Staff has been prepared in order of their seniority. List of those covered by the "Range of seniority" i.e. those appointed up to 20.06.1981 and found fit may be promoted as LDC and Min./Depts allocated is shown in the Annexure.
3. Promoted LDCs have to pass the type test on computer conducted by Staff Selection Commission (SSC), unless exempted by order issued in this regard by the Controller General of Accounts. A LDC who has not qualified the prescribed test on Computer will not be entitled to any increments, confirmation or promotion by seniority of through any departmental examination
4. The Ministry/Department where the concerned Multi Tasking Staff (MTS) is currently posted may immediately send a report to Ministry/Department where the allocation has been made, as to:
  - a) Whether any of the circumstances exist due to which the recommendations of the DPC should be deemed to have been placed in 'sealed cover' in terms of the Department of Personnel & Training O.M. No. 22011/4/91-Estt(A), dated 14/9/1992 and as amended from time to time.
  - b) Whether the concerned MTS is undergoing any penalty under Rule 11 of the CCS (CCA) Rules, 1965 due to which promotion cannot be given effect.
  - c) The Ministry/Department where the concerned official is currently working shall relieve him/her within **seven days** from issue/receipt of the promotion order and shall serve the promotion order and relieving order simultaneously. Copies of these orders may be sent to this office for records.

**Encl.: Annexure**



(D.D.K.T. Dason)  
Asstt. Controller of Accounts

The Pr. CCAs CBDT, CBEC, MEA, MHA, RTHS.  
The All CCAs/CAs/Dy.CAs  
Min./Deptt., New Delhi

✓ ITD is requested to post aforesaid O.M. on official website of CGA.

**PROMOTION OF GROUP 'C' STAFF (MTS) AS LDC  
5 % QUOTA FOR THE YEAR 2015-2016**

Sl. No.	Name	Min./ Deptt	STATION OF PRESENT POSTING	MINISTRY/DEPTT. ON PROMOTION AS LDC	STATION OF POSTING
1	PRABHU DAYAL	CAPD	DELHI	INGAF	DELHI
2	RAMESH	HOME	DELHI	COAL	DELHI
3	VASANT G CHAVAN	SUPPLY	MUMBAI	INFO. & BROAD.	MUMBAI
4	A. L. RAUT	S.R.T.H.	MUMBAI	HOME	DELHI
5	MANGE RAM	SUPPLY	DELHI	MEA	DELHI
6	MAHABIR SINGH	SUPPLY	DELHI	SCI. & TECH.	DELHI
7	KUSUM PAL	HOME	DELHI	CHEM. & PETRO.	DELHI
8	YOGENDRA PRASAD	COMM. & TEXT.	DELHI	COMM. & TEXT.	DELHI
9	M.M. BHOLE SAIKH	URBAN DEVELOP.	MUMBAI	CHEM. & PETRO.	BHOPAL
10	JAYANTA KUMAR MANDAL	MINES	KOLKATA	CAPD	KOLKATA

  
Asstt. Controller of Accounts