

No. A-26011/20/MACPS/2013/MF-CGA(A)/NGE/546
GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CONTROLLER GENERAL OF ACCOUNTS
LOK NAYAK BHAWAN, KHAN MARKET
NEW DELHI

Dated: February 16, 2016

OFFICE MEMORANDUM

Subject: Grant of financial upgradation under MACPS.

This office vide OM has called for the cases from different Ministries/Departments for grant of financial upgradations to eligible AAOs. As per Para 6 of DOPT OM dated 19.05.2009, "the Screening Committee shall follow a time schedule and meet twice in a financial year – preferably in the first week of January and July of year for advance processing of the cases maturing in that half."

Now the cases of those AAOs, who are eligible for grant of financial upgradation up to 30.09.2016, are required to be processed and placed before the Screening Committee.

In view of above, it is requested that all the Ministries/Departments may forward the cases of all the AAOs, **who are eligible for grant of financial upgradation upto 30.09.2016** in the enclosed proforma alongwith Service Book, complete CR Dossier upto 2014-15 and latest vigilance clearance certificate in the enclosed proforma, by **28.02.2016 positively.**

This issues with the approval of Competent Authority.

Encl.: As above.


(JANARDHAN PRASAD)
Senior Accounts Officer

To

All Pr. CCAs/CCAs/CAs

Sr. AO (ITD) - for uploading the OM on the CGA website.

Proforma for Current Vigilance status

1	Current Vigilance status of (Name of the AAO)	Shri/Smt./Ms.
2	Gradation List No. (as per Gradation List as on 1-4-2015 of AAOs)	
3	Present Ministry	
4	Present Office/Department	
5	Cases where charge sheet* has been issued and disciplinary proceedings are on	
6	Cases where prosecution for criminal charge is pending in Court of Law	
7	Whether under suspension. If yes, date from which suspended/ suspension extended and copy of the suspension order / order for review of suspension.	
8	Vigilance cases Contemplated	
9	Major Penalty/Minor penalty imposed in the last ten (10) years if any, and currency of such penalty.	
10	Remarks	
11	Details of ACRs not available in the ACR dossier alongwith the detailed reasons and efforts made.	
12	Details of adverse entries/ grading AVERAGE/below Average, if any: i) whether the same are communicated. ii) Whether reply has been obtained iii) Whether the reply has been considered. iv) The final outcome of the adverse entries.	
13	Whether requisite seen certificate has been enclosed alongwith the ACR.	

Dated :

Sr.AO/AO
(Signature with stamp)

- If a charge sheet has been issued a copy of the same may be enclosed.
- Note : NONE OF THE COLUMNS ABOVE BE LEFT BLANK.