

G-25018/1/2015-16/MF-CGA/FA/JE
Government of India
Ministry of Finance
Office of the Controller General of Accounts
Lok Nayak Bhawan, Khan Market
New Delhi – 110003

Date: 16th June, 2016

OFFICE MEMORANDUM

Subject : Journal Entry for the year 2015-16.

Reference is invited to this Office Memorandum No. G-25018/1/2015-16/MF-CGA/FA/TS/82 dated 25.02.2016 vide which it was inter alia intimated that due date for submission of Journal Entries (JEs) through e-Lekha for Annual Accounts 2015-16, followed by submission of a hard copy duly supporting with relevant statements signed in ink is 22.06.2016.

Minutes of the meeting chaired by Addl.CGA (Sh. G.P. Gupta) on 7th June, 2016 circulated vide e-mail dated 09.06.2016 -refer. (copy enclosed)

It has been decided that the upload of JEs on e-Lekha would be available only up to the due date (22.06.2016).

This issues with the approval of the Controller General of Accounts.



(Shailendra Kumar)

Dy. Controller General of Accounts

To

Pr.CCAs/CCAs/CAs

Ministry of Finance
Office of Controller General of Accounts

Minutes of the review meeting held on 07.06.2016 in SWASTI, Office of Controller General of Accounts.

Annual Accounts for the financial year 2015-16 is to be finalized by 30th September 2016, for which intermediate timelines for submission of Stage-II of Head wise Appropriation Accounts, SCTs and Non- Accounting Statements of Finance Accounts were up to 30th May 2016. To review the progress of preparation of accounts, a meeting under the chairmanship of Additional Controller General of Accounts held on 07.06.2016 in Swasti, Lok Nayak Bhawan, New Delhi with some Grant Controllers.

List of Participants is at Annexure-1

Addl. CGA addressed the meeting and conveyed that this office would like to facilitate the Ministries/ Departments having difficulties in submission of Accounts and gave a brief background on the timelines for finalization of the Annual accounts. He said that the decision to prepare the Union Annual Accounts 2015-16 within six months of closing of the financial year, similar to international best practice and practice followed in the corporate sector in pursuance to the Companies Act 2013, is internal not imposed by any Statute or Rules. He requested those present to confirm that Stage-II Appropriation Accounts would be submitted by 10th June 2016 (Friday). CCA (MOF) suggested that the composite approval of Interest Payments involved multiple Civil Ministries/ Departments and Railways and could be held up. He was requested to use the SCT of Railways already submitted.

After detailed discussion on the issue, the Addl. CGA proposed that remaining Ministries/ Departments should submit the Stage-II of Head wise Appropriation Accounts latest by 10-06-2016 with simultaneous submission of required copy/documents to Director General of Central Expenditure (DGCAE).

Additional CGA appreciated the collaborative efforts and focus of office of CGA and field formations on due diligence and quality of the accounts which reflected in substantial reduction in the number of Journal Entries (JEs); dropped from 243 JEs prepared in 2011-12 to only 60 JEs for 2014-15. As observations on SCT review have been shared with Grant Controllers and due date for submission of JEs is 22-06-2016, the CCAs/CAs were requested to apprise him, through a DO letter, by 15-6-2016 about problems, if any, in submitting the JEs, if any, within due date.

In view of delay in Audit of SCT, as intimated by the DGCAE, Addl. CGA stressed that efforts are needed for finalization of residual Statements on time. He added that any communication on Annual Accounts to O/o C&AG or DGCAE , invariably should be sent with prior-approval of concerned CCAs / CAs.

The meeting ended with a note of thanks.



Sl. No.	Name	Designation	Ministry/ Departments
1.	Smt. Soma Roy Burman	Jt. CGA (Accounts)	O/o CGA
2.	Ms. N. Sumati	CCA	HRD
3.	Sh. Sanjeev Shrivastava	CCA	Finance
4.	Sh. Shyam S. Dubey	CCA	UD
5.	Sh. Siya Sharan	CCA	Industry
6.	Sh. Rajesh Kumar	CCA	Home Affairs
7.	Sh. E. D. Khawlhing	CA	Earth Science
8.	Sh. Taranjit Singh	CA	Agriculture
9.	Sh. Sandeep Uke	CA	Industry
10.	Sh. S. P. Singh	CA	Labour & Employment
11.	Sh. Arvind Kumar	CA	Petroleum & NG
12.	Sh. S.L. Meena	Director (Finance)	DOT
13.	Sh. Shailendra Kumar	Dy.CGA (Accounts)	O/o CGA
14.	Smt. Sanchita Shukla	CA	Science & Technology
15.	Sh. Abhijit Roy	CA	Commerce & Textile
16.	Sh. Yogesh Kumar Meena	CA	UD
17.	Sh. B. S. Munderia	CA	Shipping/RTH
18.	Sh. Neeraj Kulhari	DCA	Health & Family Welfare
19.	Sh. K. N. Joshi	ACA	WR
20.	Sh Amit Malhan	ACA	O/o CGA
21.	Smt. Sudha Rani	Sr. AO	C. A. F. & PD
22.	Sh. A. K. Bhatnagar	Sr. AO	Home Affairs
23.	Sh. Rakesh Kumar	AO	WR
24.	Sh. A.K. Singhal	Sr.AO	O/o CGA
25.	Smt. G. Sreepriya	Sr. AO	O/o CGA

