No. A-21018/2/MF.CGA/Gr.A/2016/ICAS Directory/94/
Government of India
Ministry of Finance
Department of Expenditure
Controller General of Accounts
7<sup>th</sup> Floor, Lok Nayak Bhawan
Khan Market, New Delhi- 110 003.

Dated: 2<sup>nd</sup> May, 2016

## **OFFICE MEMORANDUM**

In order to facilitate publication of the ICAS Officers telephone directory as on 01.04.2016 with updated data, it has been decided to collect information from original sources, i.e. the concerned Pr. Accounts Offices. Accordingly, all Pr. AOs are requested to furnish the following information immediately:

- a. Name, Designation, official and residential telephone No., Fax No. and email address of the Secretary and AS & FA of the Ministry/Department.
- b. Name, Designation, official and residential telephone No., Fax No. and email address of ICAS officers serving in the Ministry/Department.
- c. Name and residential address with telephone No. and email address of retired ICAS officers who have retired from the Ministry/Department after 01.01.2014.
- 2. In this regard, a Proforma is enclosed to fill up the details. The above information may be sent latest by 31<sup>st</sup> May, 2016 to Group 'A' Section's email ID "groupacga@yahoo.com".

(A.K. Bangalia)

Dy. Controller General of Accounts

To

- 1. All Pr.CCAs/CCAs/CAs (Holding independent charge)
- 2. Sr. AO (ITD) for uploading on the website.

## PROFORMA FOR INFORMATION FOR PRINTING OF ICAS DIRECTORY

## Name of the Ministry:

## Name of the Department:

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								Sr.No Name
								Designation Office Addres
								Office Address
	 			-				Tele. Fax (Office) No.
								Mobile Email No.
								Residential Address
								Tele. (Residence)