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**Government of India
Ministry of Finance
Department of Expenditure
Controller General of Accounts**

**7th Floor, Lok Nayak Bhawan
Khan Market, New Delhi**

Dated: 04 July, 2016

Office Memorandum

Subject: Grant of Honorarium for checking of pay fixation cases and arrear claims towards Implementation of 6th CPC recommendations

The All India Civil Accounts Employees Association has been demanding that the staff of Central Civil Accounts Service who were engaged in checking of pay fixation cases and arrear claims towards implementation of 6th CPC recommendations be paid honorarium as has been done in other organized services. After careful examination of the demand it has now been decided to grant honorarium for checking of pay fixation cases and arrear claims towards implementation of 6th CPC recommendations at the following rates.

Sl. No.	Description	Amount
1.	Accountant/Sr. Accountant employed in the checking / post audit of pay fixation and arrear claims	Rs.15/- per case
2.	AAO supervising the above work	Rs.5/- per case
3.	Sr.AO/ AO	Rs.2/- per case

The above rates are subject to maximum ceiling limit for payment on this account of Rs.5000/- per individual.

While making payment of honorarium on this account, the following points may be ensured:

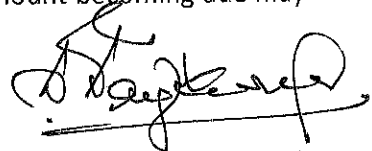
(i) Honorarium should be admitted only to the individuals who are directly employed in audit of pay fixation/ payment of arrears including difference of Leave Encashment. The work would also include maintenance of proper records of the total arrears worked out and payment made/due on I/ II installments in the register maintained.

(ii) Honorarium should be admitted only when the work is completed within the prescribed time limit and after ensuring that pay has been fixed correctly and arrears calculated accurately to avoid complaints/ correspondence from the individuals as well as units/ establishments. The completion certificate should be countersigned by the AAO

and Sr.AO/ AO in respect of Clerks/ Accountants/ Sr. Accountants and by the Sr. AO/AO in respect of AAO.

(iii) The honorarium is paid on the actual output only. The details of output should, therefore be kept and verified by the AAO. A nominal roll indicating post, name and office of the individual should be prepared by the Accountant/ Sr. Accountant who conducts the checking/ pay fixation. This should be verified by the AAO and also could be treated as the output of AAO.

(iv) Any other compensation already paid to the eligible officers by way of overtime/honorarium needs to be adjusted and only the net amount becoming due may be released.



(D.D.K.T.Dason)

Asst. Controller General of Accounts

To

All Pr. CCAs/CCAs/CAs

(ITD section is requested to upload the O.M. on the Official website of the CGA)

2. Secretary General, AICAEA, New Delhi.