

F. No. 9(40)/2011/TA/ 594
Ministry of Finance
Department of Expenditure
Office of Controller General of Accounts
Lok Nayak Bhavan, Khan Market
New Delhi-110 511

Date: 27-10-2015

Office Memorandum

Subject:- Standardization of enhancement of security features in Government cheque forms according to CTS 2010 Standards.

A reference is invited to this Office Memorandum No. 9(40)/2011/TA/219-222 dated 10-04-2013 and subsequent Office Memorandum dated 14-06-2013 and 08-08-2013 on the subject mentioned above.

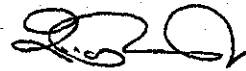
2. Instructions have been issued by this office from time to time for the procurement of CTS-2010 compliant standard cheques and use only these cheques for payment purpose. However, it has been noticed that some PAOs are not using CTS-2010 standard cheques. It may be noted that non-CTS 2010 cheques are cleared only once in a week by the banks. Hence, payments made through such cheques are delayed.

3. It is reiterated that all PAOs should use only CTS-2010 standard cheques as CTS-2010 standard has been implemented in all banks and "Paper to Follow" system shall be discontinued at earliest.

4. The use of cheques provided by accredited banks should be discontinued. In exceptional circumstances, if same is required to be used temporarily during transit phase, it should be done with prior approval of the Principal CCAs/CCAs/CAs/ Head of Accounting Organisations. The non-CTS 2010 standard cheques may be weeded out as per the procedure prescribed in para 8 of Appendix-3 below para 1.4.3 of Civil Accounts Manual.

5. Further, for the sake of security and uniformity, the CTS-2010 standard cheques should be procured only from Indian Security Press, Nashik as prescribed under Rule 38 of Central Government Account (Receipts & Payments) Rules, 1983.

This issues with the approval of the Competent Authority.



(Shailendra Kumar)
Deputy Controller General of Accounts

To

1. All Pr CCAs/ CCAs/ CAs/Heads of Accounting Organizations (including those civil accounting organizations submitting accounts to CGA).
2. Heads of Accounting Organizations of non-civil Ministries/ Departments .

3. ITD, O/o CGA for uploading in CGA website