



**GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE**

*Controller General of Accounts
New Delhi*

**GRADATION LIST
OF
Sr. P.S., P.S., Stenographer Gr. I & III
As on 01.04.2012**

(Nothing in this list is to be taken as conveying or sanction of authority)

GRADATION LIST OF SENIOR PRIVATE SECRETARY IN THE PAY SCALE OF Rs. 9300-34800 GRADE PAY OF Rs. 4800 and Rs. 5400 after completion of 4 years

Sl. No.	Name	Date of Birth	Date of entry in Govt. Service	Date of apptt. as Steno Gr. III	Date of apptt. as Steno Gr. II	Date of apptt. as Steno Gr. I	Date of apptt. as PS	Date of apptt. as Sr. PS	Min./ Deptt./ Station	Since when	Remarks
1	Shri T. Radhakrishnan	10.05.1952	09.08.1972	09.08.1972	08.12.1978		09.05.1991	15.04.2008	CGA, Delhi	03.05.2011	Against Ministerial post
2	Ms. Praveen Bala Kalia	12.04.1954	12.01.1973	12.01.1973	01.03.1979		28.06.1991	01.09.2010	CBEC, Delhi	01.09.2010	
3	Ms. Mangla Verma	15.07.1952	15.11.1975	15.11.1975	30.04.1981		02.12.1991	01.09.2011	CBDT, Delhi	01.09.2011	

GRADATION LIST OF PRIVATE SECRETARY IN THE PAY SCALE OF RS. 9300-34800 GRADE PAY Rs. 4600

Sl. No	Name	Date of Birth	DOE in Govt. Service	Date of apptt. as Steno Gr. III	Date of apptt. as Steno Gr. II	Date of apptt. as Steno Gr. I	Date of apptt. as PS	Min./Deptt.	Station	Since when	Remarks
1	Ms. Shakuntala Chopra	07.07.1956	30.10.1976	30.10.1976	19.05.1987	29.10.1992	20.05.1994	Mines	Delhi		Working as adhoc Sr.PS at MEA wef 30.11.2011 (A/N)
2	Shri Rohtas Sharma	07.07.1955	23.06.1977	23.06.1977	02.06.1987	30.09.1992	20.05.1994	Mines	Delhi	30.11.2011	(After noon)
3	Ms. Usha Peswani	15.11.1958	29.11.1977	29.11.1977	15.06.1987	30.09.1992	31.01.1994	Commerce	Delhi	18.07.2011	On CCL wef 21.11.2011 for 249 days
4	Ms. Sunita Arora	27.07.1955	05.05.1978	05.05.1978	19.05.1987	30.09.1992	23.05.1994	Industry	Delhi	02.12.2011	
5	Ms. Sushama Rani	06.03.1956	26.10.1979	26.10.1979	15.06.1987	07.10.1992	10.03.1995	I&B	Delhi		
6	Ms. Sadhana Kumar	19.07.1960	07.02.1983	07.02.1983	01.07.1987	11.01.1995	12.08.2002	Health	Delhi	31.05.2001	
7	Ms. Krishna	24.02.1960	01.05.1982	01.05.1982	31.10.1988	30.11.1994	17.03.2003	Agriculture	Delhi	05.12.2011	
8	Shri Ravinder Kr. Bhatia	27.12.1955	18.12.1979	01.05.1982	23.05.1989	01.12.1994	26.05.2005	CBDT	Delhi	26.05.2005	
9	Shri Sanjay Kumar (SC)	20.10.1965	09.10.1989	09.10.1989	31.12.1997	16.10.2001	19.06.2005	CAPD	Delhi	19.06.2005	
10	Shri P.K. Kaimal	31.05.1959	09.10.1985	09.10.1985	20.06.1990	11.02.1999	17.08.2007	CBEC	Delhi		
11	Ms. Kanta Gandhi	03.02.1962	15.01.1988	15.01.1988	27.02.1992	30.06.2000	12.02.2010	Supply	Delhi	12.02.2010	
12	Shri Gurmail Singh	16.03.1966	27.10.1988	27.10.1988	10.07.1992	19.06.2000	06.04.2010	CGA	Delhi	06.04.2010	
13	Ms. Lalita Sharma	17.11.1964	06.11.1986	06.11.1986	04.12.1995	04.07.2001	20.04.2010	CGA	Delhi	20.04.2010	
14	Ms. Rita Chugh	10.02.1966	19.10.1987	19.10.1987	18.01.1995	09.07.2001	01.04.2010	Law, Justice	Delhi	01.04.2010	
15	Ms. Kanchan Bolangdy	04.02.1964	18.06.1986	18.06.1986	27.07.1992	04.10.2001	19.07.2010	CPAO	Delhi	18.07.2011	
16	Ms. Deepa Manku	30.03.1967	24.10.1988	24.10.1988	30.11.1995	17.09.2001	26.07.2010	CGA	Delhi	26.07.2010	
17	Ms. Renu Khanna	15.03.1965	27.10.1988	27.10.1988	01.12.1995	04.09.2001	23.06.2010	CBDT	Delhi	23.06.2010	
18	Ms. Shashi Arora	07.03.1965	15.11.1988	15.11.1988	25.06.1998	01.04.2002	28.07.2010	CGA	Delhi	28.07.2010	
19	Shri Naval Kishore	26.07.1963	10.02.1989	10.02.1989	30.09.1998	01.04.2002	12.08.2010	HRD	Delhi	12.08.2010	
20	Ms. Sheela Balachandran	30.07.1965	17.11.1988	17.11.1988	31.05.1999	09.06.2003	07.09.2010	CGA	Delhi	07.09.2010	
21	Ms. Archana Attwal	25.12.1968	17.11.1988	17.11.1988	11.06.1999	29.04.2003	02.11.2010	RTHS	Delhi	02.11.2010	
22	Ms. Neelam Anand	30.06.1954	11.12.1979	11.12.1979	30.03.1990	09.06.1997	01.09.2011	MHA	Delhi	01.09.2011	

GRADATION LIST OF STENOGRAPHER GRADE I/II (now merged) IN THE PAY SCALE OF RS. 9300-34800 GRADE PAY Rs. 4200

Sl. No	Name	Date of Birth	Date of entry in Govt. Service	Date of apptt. as Steno Gr. III	Date of apptt. as Steno Gr. II	Date of apptt. as Steno Gr. I	Min./ Deptt.	Station	Since when	Remarks
1	Shri R. Sridhar	19.11.1958	30.07.1982	30.07.1982	02.12.1999	17.06.2003	UD	Chennai		
2	Shri Debashish Sadhukan	07.06.1962	10.03.1987	10.03.1987	27.10.1999	29.04.2003	CBDT	Kolkata		
3	Sh. Santosh Chandra Sharma	06.10.1961	08.07.1987	08.07.1987	07.01.2000	19.09.2003	Mines	Kolkata		
4	Ms. Anu Mehta	04.09.1967	29.03.1989	29.03.1989	14.12.1999	10.04.2003	Finance	Delhi		Adhoc PS in Finance 13.04.2011
5	Ms. Shakti Bala	23.12.1965	01.09.1989	01.09.1989	18.11.1999	07.04.2003	Agriculture	Delhi	Adhoc PS in Commerce 19.05.2011	Joined in CGA office on 21.07.2011
6	Shri Navneet Wadhwa	02.12.1968	25.09.1992	25.09.1992	11.11.1999	26.04.2004	Health	Delhi	25.09.1992	
7	Ms. Anu Mutreja	28.08.1967	24.02.1989	24.02.1989	02.12.1999	01.01.2006	UD	Delhi		
8	Ms. Poonam Rani	08.08.1970	22.02.1993	22.02.1993	28.12.1999	01.01.2006	Home	Delhi		
9	Ms. Anju Arora	01.07.1970	18.10.1993	18.10.1993	18.11.1999	01.01.2006	RTHS	Delhi		
10	Shri Vijay Mohan Bhatt	17.06.1973	14.12.1993	14.12.1993	27.10.1999	01.01.2006	CBDT	Delhi		
11	Ms. Rajinder Kaur Sharma	06.09.1969	13.09.1994	13.09.1994	15.12.2000	01.01.2006	RTHS	Delhi		
12	Shri Deepak Arora	17.12.1974	15.02.1996	15.02.1996	21.08.2001	01.01.2006	RD	Delhi		
13	Shri Dinesh Singh Rawat	10.07.1972	04.06.1998	04.06.1998	22.07.2003	01.01.2006	Health	Delhi	04.06.1998	
14	Shri Rajesh Kumar Sharma	27.04.1956	16.09.1976	16.09.1976	27.08.2003	01.01.2006	CBEC	Delhi		
15	Ms. Narinder Kaur	13.04.1953	24.01.1977	24.01.1977	27.08.2003	01.01.2006	Sc. & Tech.	Delhi		
16	Shri T.R. Sharma	23.05.1956	25.10.1979	25.10.1979	27.08.2003	01.01.2006	Chem. & Fer	Delhi		
17	Ms. Shashi Bhasin	01.07.1956	20.11.1980	20.11.1980	27.08.2003	01.01.2006	MEA	Delhi		
18	Ms. Vilasini Balagopal	03.09.1961	01.05.1982	01.05.1982	27.08.2003	01.01.2006	CBDT	Mumbai		
19	Ms. Kaberi Putatunda	19.06.1957	15.12.1982	15.12.1982	27.08.2003	01.01.2006	Law & CA	Kolkata	15.12.1982	
20	Ms. S.N. Joshi	15.09.1960	09.06.1983	09.06.1983	27.08.2003	01.01.2006	Law & CA	Mumbai	09.06.1983	
21	Ms. Madhulika Sharma	06.04.1960	08.07.1983	08.07.1983	27.08.2003	01.01.2006	I & B	Delhi		
22	Ms. S. Vasudevan	26.05.1960	08.12.1983	08.12.1983	27.08.2003	01.01.2006	UD	Mumbai		
23	Ms. Sunita Gulati	18.08.1964	28.07.1985	28.07.1985	27.08.2003	01.01.2006	Home	Delhi		
24	Shri S.S. Mani	27.05.1955	15.07.1981	13.06.1986	27.08.2003	01.01.2006	UD	Chennai		
25	Ms. Seethalakshmi Seshadri	28.07.1964	15.04.1987	15.04.1987	27.08.2003	01.01.2006	MEA	Delhi		
26	Shri D. Rakshit	16.01.1968	01.07.1987	01.07.1987	27.08.2003	01.01.2006	UD	Kolkata		

GRADATION LIST OF STENOGRAPHER GRADE I/II (now merged) IN THE PAY SCALE OF RS. 9300-34800 GRADE PAY Rs. 4200

Sl. No	Name	Date of Birth	Date of entry in Govt. Service	Date of apptt. as Steno Gr. III	Date of apptt. as Steno Gr. II	Date of apptt. as Steno Gr. I	Min./ Deptt.	Station	Since when	Remarks
27	Ms. Gitali Haldar (SC)	28.11.1958	07.09.1987	07.09.1987	27.08.2003	01.01.2006	Mines	Kolkata		Passed AAO (C) 2011
28	Ms. Sujatha Venugopal	07.04.1962	16.10.1987	16.10.1987	27.08.2003	01.01.2006	UD	Mumbai		
29	Ms. Sushma Rani	14.04.1962	08.03.1988	08.03.1988	27.08.2003	01.01.2006	I & B	Delhi		
30	Ms. Shashi Bala	25.06.1967	19.10.1987	11.11.1988	27.08.2003	01.01.2006	CAPD	Delhi		
31	Ms. Manjula Govel	15.09.1959	02.02.1989	02.02.1989	27.08.2003	01.01.2006	Industry	Delhi		
32	Ms. Renu Kochar	12.09.1968	13.04.1989	13.04.1989	27.08.2003	01.01.2006	Health	Delhi	13.04.1989	
33	Ms. Pushpa Ahuja	25.01.1968	29.05.1989	29.05.1989	27.08.2003	01.01.2006	UD	Delhi		
34	Ms. Seema Dewan	24.02.1967	18.07.1989	18.07.1989	27.08.2003	01.01.2006	HRD	Delhi	18.07.1989	
35	Ms. Sangeeta	02.06.1967	11.09.1989	11.09.1989	27.08.2003	01.01.2006	FPI	Delhi		
36	Ms. Sunita Devi (SC)	31.01.1965	03.10.1989	03.10.1989	27.08.2003	01.01.2006	I & B	Delhi		
37	Shri Jai Singh (SC)	20.04.1965	12.10.1989	12.10.1989	27.08.2003	01.01.2006	Health	Delhi	11.10.1989	
38	Shri Vijender Kr. Sagar (SC)	30.04.1964	19.10.1989	19.10.1989	27.08.2003	01.01.2006	Finance	Delhi		
39	Ms. Manju Mahajan	24.12.1957	09.12.1981	20.10.1989	27.08.2003	01.01.2006	Home	Delhi		
40	Ms. Suresh Bangar (SC)	29.05.1965	06.03.1989	25.10.1989	27.08.2003	01.01.2006	Planning	Delhi		
41	Ms. Jaishree (SC)	25.07.1967	25.10.1989	25.10.1989	27.08.2003	01.01.2006	Planning	Delhi		
42	Shri Hemanda Kumar KR	20.04.1969	11.12.1989	11.12.1989	27.08.2003	01.01.2006	Coal	Delhi		
43	Shri Surender Kumar (SC)	19.05.1969	18.01.1990	17.01.1990	27.08.2003	01.01.2006	Health	Delhi	17.01.1990	
44	Ms. Uma Birdi (SC)	01.01.1967	19.01.1990	19.01.1990	27.08.2003	01.01.2006	HRD	Delhi	19.01.1990	
45	Ms. Rimmi Mehta	01.05.1970	04.05.1990	04.05.1990	27.08.2003	01.01.2006	Commerce	Delhi		
46	Shri Tapan Kr. Haldar (SC)	24.01.1960	04.06.1990	04.06.1990	27.08.2003	01.01.2006	WR	Farraka		
47	Shri S.R. Dey	29.11.1963	09.07.1990	09.07.1990	09.06.2004	01.01.2006	UD	Shillong		
48	Shri Rajendra Kumar (SC)	06.09.1964	03.05.1991	03.05.1991	11.10.2004	01.01.2006	CBEC	Delhi		
49	Shri Rajender Kumar (SC)	01.01.1969	19.06.1991	19.06.1991	15.09.2004	01.01.2006	N&R Energy	Delhi		
50	Ms. Rajam Ganeshan	16.03.1962	15.01.1991	15.01.1991		03.03.2009	Health	Pondicherry		
51	Shri N. Sundaresan	06.02.1966	21.09.1992	21.09.1992		23.01.2009	CBEC	Chennai		
52	Ms. Simmi Sachdeva	11.06.1967	28.09.1992	28.09.1992		05.03.2009	Health	Delhi		
53	Shri Devraj (SC)	10.04.1969	07.06.1994	07.06.1994		09.10.2010	Fert. & Chem.	Delhi		
54	Ms. Dhiraj Sang	27.05.1973	08.08.1994	08.08.1994		28.04.2010	Law & CA	Delhi	08.08.1994	
55	Shri Naresh Kumar Ratra	02.11.1968	10.03.1995	10.03.1995		11.05.2010	Home	Delhi		
56	Smt. B.S. Nanda	28.07.1963	06.11.1995	06.11.1995		01.04.2010	Industry	Delhi		
57	Shri Pradeep Kumar (SC)	27.02.1975	27.02.1996	27.02.1996		28.04.2010	Health	Delhi	27.02.1996	

GRADATION LIST OF STENOGRAPHER GRADE I/II (now merged) IN THE PAY SCALE OF RS. 9300-34800 GRADE PAY Rs. 4200

Sl. No	Name	Date of Birth	Date of entry in Govt. Service	Date of apptt. as Steno Gr. III	Date of apptt. as Steno Gr. II	Date of apptt. as Steno Gr. I	Min./ Deptt.	Station	Since when	Remarks
58	Shri Sanjay Kumar (SC)	02.02.1970	27.06.1996	27.06.1996		29.03.2010	Agriculture	Delhi	27.06.1996	Passed AAO (C) 2011
59	Ms. Sarika Bhatnagar	31.01.1972	27.08.1996	27.08.1996		28.04.2010	Health	Delhi	27.08.1996	
60	Ms. Deepti Sharma	28.02.1975	16.12.1996	16.12.1996		30.03.2010	INGAF	Delhi		
61	Ms. Mausumi Pal	16.01.1974	22.04.1998	22.04.1998		16.04.2010	CBEC	Kolkata		
62	Ms. Veenu Kumari (SC)	12.06.1971	21.05.1998	21.05.1998		15.03.2010	CAPD	Delhi		
63	Shri Dhiraj Diwakar (SC)	01.03.1972	01.07.1998	01.07.1998		04.03.2010	RTHS	Delhi		
64	Shri Harish Chand Shakya	12.08.1969	19.08.1998	19.08.1998		29.03.2010	Agriculture	Faridabad	19.08.1998	
65	Ms. Mamta Subnani	05.02.1977	28.09.1998	28.09.1998		09.03.2010	PPG&P	Delhi		
66	Ms. Mini Sajeev	21.04.1972	15.02.1999	15.02.1999		12.04.2010	Power	Delhi		
67	Ms. Hema Veeraraghavan	26.11.1973	15.09.1997	09.08.1999		26.03.2010	Law & CA	Chennai	09.08.1999	

GRADATION LIST OF STENOGRAPHERS GRADE III IN THE PAY SCALE OF RS. 5200-20200 GRADE PAY Rs. 2400

Sl. No.	Name	Date of Birth	Date of entry into Govt. Service	Date of apptt. as Steno Gr. III	Min./Deptt.	Station	Since when	Remarks
1	Shri Ishwar Singh (SC)	25.02.1978	06.03.2007	06.03.2007	UD	Delhi	06.03.2007	
2	Smt. Vandana Marwah	11.08.1981	26.11.2008	26.11.2008	CBEC	Delhi	26.11.2008	
3	Smt. Suman Lata	22.06.1974	04.09.1998	30.12.2008	UD	Delhi	30.12.2008	
4	Shri Subhash Chander	01.06.1990	17.10.2011	17.10.2011	PPG&P	Delhi	17.10.2011	
5	Shri Mukesh Kumar	20.08.1990	31.10.2011	31.10.2011	Civil Aviation	Delhi	31.10.2011	
6	Shri Vinod Kumar	05.07.1987	28.11.2011	28.11.2011	Power	Delhi	28.11.2011	

ANNEXURE

As on 01.01.2012

Ministry/Department-wise Sanction Strength of Senior Private Secretaries, Private Secretaries and Stenographers Grade I and II

SL. NO.	MINISTRY/DEPARTMENT	Sr. PS	PS	Stenographer Grade I and II
1	AGRICULTURE	0	1	6
2	C.B.D.T.	1	2	7
3	C.B.E.C.	1	1	7
4	CHEMICALS & PETROCHEICALS	0	0	0
5	CIVIL AVIATION & TOURISM	0	0	2
6	COAL	0	0	2
7	CONSUMER AFFAIRS, FOOD & PUBLIC DISTRIBUTION	0	1	4
8	COMMERCE & TEXTILES	0	1	2
9	C.P.A.O	0	1	3
10	ENVIRONMENT & FORESTS	0	0	1
11	EXTERNAL AFFAIRS	1	0	2
12	EARTH SCIENCES	0	0	1
13	FINANCE	0	1	5
14	FERTILIZERS	0	0	1
15	FOOD PROCESSING INDUSTRIES	0	0	1
16	HEALTH & FAMILY WELFARE	0	1	11
17	HOME AFFAIRS	0	2	10
18	HUMAN RESOURCE DEVELOPMENT	0	1	3
19	INDUSTRY	0	1	2
20	INFORMATION & BROADCASTING	0	1	5
21	INFORMATION & TECHNOLOGY	0	0	0
22	I.N.G.A.F.	0	0	1
23	LABOUR & EMPLOYMENT	0	0	2
24	LAW & JUSTICE AND CO. AFFAIRS	0	1	3
25	MINES	0	1	2
26	PERSONNEL, PUBLIC GRIEVANCES & PENSIONS	0	0	2
27	PETROLEUM & NATURAL GAS	0	0	0
28	PLANNING	0	0	2
29	POWER	0	0	3
30	NEW AND RENEWABLE ENERGY	0	0	1
31	RURAL DEVELOPMENT	0	0	2
32	SCIENCE & TECHNOLOGY	0	0	2
33	STEEL	0	0	1
34	SHIPPING & ROAD TRANSPORT	0	1	3
35	SUPPLY	0	1	2
36	URBAN DEVELOPMENT	0	1	13
37	WATER RESOURCES	0	0	1
38	CGA	0	6	0
	TOTAL	3	25	115