

**No.A-35018/10/circular/2015/MF.CGA(A)/Gr.B/05**  
**GOVERNMENT OF INDIA**  
**MINISTRY OF FINANCE**  
**DEPARTMENT OF EXPENDITURE**  
**OFFICE OF THE CONTROLLER GENERAL OF ACCOUNTS**  
**LOK NAYAK BHAWAN, NEW DELHI**

Dated, the 07<sup>th</sup> April, 2016

**CIRCULAR**


Please find enclosed herewith the following vacancy circular regarding filling up of post as detailed below:-

S. No	Letter No. Date & Organization	Deputation post with scale	Eligibility
1.	No. 3-1/2016-CZA/513/2016 dated 28.03.2016.  Central Zoo Authority, New Delhi.	<b>Finance Officer</b>  In the scale of PB-3 (Rs.15600-39100) with GP Rs. 5400	(i) Holding analogous posts on regular basis; or  (ii) Accounts Officer with two year's regular service in the PB-2 with Grade Pay of Rs. 4800.

The applications of willing and eligible officers may please be forwarded to this office along with Vigilance Clearance Certificate/Integrity Certificate.

While forwarding applications for deputation, this office instruction contained in O.M. No. A.32018/1/2015/MF.CGA(A)/GR.B/243 dated 26<sup>th</sup> June 2015 and even O.M. No. 1064 dated 11<sup>th</sup> Feb 2016 may be kept in view.

Encl: As above

  
(Chander Prakash)  
Account Officer (Gr 'B')

To,  
Sr.AO (ITD)-For website.



GOVERNMENT OF INDIA

MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE

**Central Zoo Authority**



F.No.3-1/2016-CZA/513/2016

Dated: 28.03.2016

*Handwritten signature and initials*

**CIRCULAR**

**Sub: Filling up the post of Finance Officer in the pay Scale of Rs. 15600-39100 (PB-3) with grade pay of Rs. 5400/- in the Central Zoo Authority on deputation basis.**

One post of Finance Officer in the pay scale of Rs. 15600-39100 with grade pay of Rs.5400/- (Pay Band - 3) is to be filled up on deputation basis in the Central Zoo Authority, an autonomous organization under the Ministry of Environment, Forest & Climate Change on usual terms & conditions for Foreign Service.

The officers of Organized Accounts Services, possessing the following qualifications and experience with less than 56 years of age are eligible for the post:-

Officers of the Central Government or State Government:-

- (i) Holding analogous post on regular basis; or
- (ii) Accounts Officer with two years' regular service in the pay band -2: Rs. 9300-34800 with grade of Rs. 4800/- ; or
- (iii) Assistant Accounts Officer with three years' regular services in the pay band -2: Rs.9300-34800 with grade pay of Rs.4600/-.

The Departmental Accountant with eight years' regular services in the grade will also be considered alongwith outsiders and in case he is selected for appointment in the post, the same shall be deemed to have been filled by promotion.

Note 1: The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation and similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government shall ordinarily not exceed three years.

Note 3: The maximum age limit for appointment on deputation shall be not exceeding fifty six years on the date of occurrence of vacancy of month i.e. 04.07.2016.

*7088  
4/4/16*

01 APR 2016  
19742

*Sh. Toewal  
Sh. Anil*

Contd. 2/-

The officer selected will have the option to draw his grade pay plus deputation (Duty) Allowance at the rate of 5% of the Pay Band + Grade Pay subject to the ceiling of Rs.2000/- for local candidates and at the rate of 10% of the Pay Band + Grade Pay subject to the ceiling of Rs. 4000/- in other cases, in accordance with the orders contained in Ministry of Finance (Deptt. Of Expenditure) Notification NO. F15(1)-IC/86 dated 13.09.86 as amended from time to time or to have his pay fixed in the scale of the post, subject to the restrictions contained in the Ministry of Finance OM No. 10(24)-E.II(B)/60 dated 9.03.1964 as amended from time to time.

It is requested that application in the enclosed proforma, alongwith the attested copies of complete and up-to-date Annual Performance Appraisal Report/Annual Confidential Reports for last five years of the eligible and willing officers who can be relieved on selection may be sent to this office latest by 10<sup>th</sup> June 2016. While forwarding the applications, it may be certified that the particulars furnished by the officers are correct and that no disciplinary case is pending or contemplated against the officer.



(Dr. D. N. Singh)  
Member Secretary

Encl: as above.

To

1. The comptroller & Auditor General of India, 10, B.S.Z. Marg, New Delhi -110 002.
2. The Controller General of Accounts, Ministry of Finance, 7<sup>th</sup> Floor, Lok Nayak Bhawan, Khan Market, New Delhi - 110003.
3. The Controller General of Defence Accounts, West 'V' Block R.K. Puram, New Delhi.
4. The Controller of Railways Accounts, Northern Railways, Baroda House, New Delhi.
5. The Director General of Audit, Post and Tele Communications, Sham Nath Marg Delhi - 110 054.
6. The Controller of Accounts, Ministry of Environment, Forest & Climate Change Indira Paryavaran Bhawan, Jor Bagh, Road, Aliganj, New Delhi - 110003.
7. The Director (Gen. Admn.), Ministry of Environment, Forest & Climate Change Indira Paryavaran Bhawan, Jor Bagh, Road, Aliganj, New Delhi - 110003.
8. All Ministries of Govt. of India.



9. Nature of present employment i.e. ad-hoc or Temporary or quasi-permanent or permanent
10. In case the present employment is held on Deputation basis/contract basis, please state:
  - (a) The date of initial appointment
  - (b) Period of appointment of on deputation/contract
  - (c) Name of the parent Office/Organization to which belong
11. Additional details about present employment Please state whether working under
  - (a) Central Government
  - (b) State Government
  - (c) Autonomous Organisation
  - (d) Universities
  - (e) Others
12. Are you in the revised scale of Pay? If yes, Give the date from which the revision took Place and also indicate the pre-revised scale
13. Total emoluments per month now drawn.
14. Whether belongs to SC/ST
15. Additional information, if any
16. Remarks, if any

**Signature of the Candidate**

**Address** \_\_\_\_\_

\_\_\_\_\_

Service particulars given by the applicant are verified with reference to service records and found to be correct.

**Signature with seal of the Competent Authority**

①

**[FORMAT OF VARIOUS CERTIFICATES REQUIRED TO BE ENCLOSED  
SEPARATELY ALONGWITH THE APPLICATION OF CANDIDATE WHO  
APPLIES FOR DEPUTATION BASIS]**

**INTEGRITY CERTIFICATE**

After scrutinizing Annual Confidential Reports of Dr./Shri/Smt./Ms.  
\_\_\_\_\_, who has applied for the post of Finance Officer  
in the Central Zoo Authority on Deputation basis, it is certified that his/ her  
Integrity is beyond doubt.

**[To be signed by an Officer of the rank of  
Deputy Secretary or above]  
Name & Office Seal:  
Date:**

**VIGILANCE CLEARANCE CERTIFICATE**

Certified that no vigilance case or disciplinary proceedings or criminal  
proceeding is either pending or contemplated against Dr./Shri/Smt./Ms.  
\_\_\_\_\_, who has applied for the post of Finance  
Officer in the Central Zoo Authority on Deputation basis.

**[Authorized signatory]  
Name & Office Seal:  
Date:**

**NO PENALTY CERTIFICATE**

Certified that no minor/ major penalty has been imposed on  
Dr./Shri/Smt./Ms: \_\_\_\_\_  
who has applied for the post of Finance Officer in the Central Zoo Authority on  
Deputation basis during the last ten years.

**[Authorized signatory]  
Name & Office Seal:  
Date:**

\*\*\*\*\*