

No. A-32014/1/2014/MFCGA/AAO/DPC/127

**Government of India
Ministry of Finance
Department of Expenditure
Controller General of Accounts**

7th Floor, Lok Nayak Bhawan,
Khan Market, New Delhi.
Dated: 12-06-2015.

OFFICE-MEMORANDUM

Subject: Appointment of AAO(C) Examination' 2013 passed official as Assistant Accounts Officer in Departmentalized Accounting Units- panel for the year 2014-15.

Md. Sartaj Alam, AAO (C) Examination' 2013 passed official working in DGS&D, Delhi has been approved for appointment as Assistant Accounts Officer in M/o Home Affairs, Shillong against the vacancy caused due to transfer of Shri Ramavtar Ram.

2. CCAs/CAs may like to view the transfer policy dated 14-5-08 (available at www.cga.nic.in) and the official may be relieved from present office to join duties at new station/office within 10 days. Requests for change of station will not be entertained at this stage and hence need not be sent to this office.

3. Before issue of the appointment order, the concerned Ministry/Department is requested to do the following:

(i) The Ministry/Department where the concerned AAO(C) exam. passed official is currently posted, may immediately send a report to the Ministry/Department where the allocation has been made, as to :

- (a) Whether any of the circumstances exist due to which the recommendations of the DPC should be deemed to have been placed in 'sealed cover' in terms of the Department of Personnel & Training O.M. No. 22011/4/91-Estt(A) dated 14-9-1992 and subsequent clarification vide OM No. 22012/1/99-Estt(D) dated 25-10-2004;
- (b) Whether the concerned AAO(C) exam. passed official is undergoing any penalty under Rule 11 of the CCS(CCA) Rules, 1965 due to which appointment cannot be given effect.

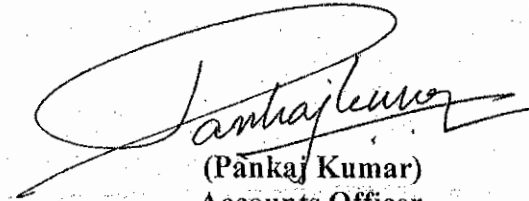
(ii) The above report is to be furnished within **five working days** from the date of receipt of this OM. If however for any reason, furnishing of the above mentioned report is expected to take longer than five working days, specific intimation to this effect may be given immediately to this office and Ministry/Department which is to make the appointment. The recipient ministry will also pursue vigilance clearance with the other ministry to get the clearance as soon as possible.

(iii) On receipt of the report, the Ministry/Department to which the AAO(C) exam. passed official is allocated, may proceed to issue the appointment order in the enclosed proforma. This appointment order is to be signed by the Appointing Authority i.e. by the Chief Controller of Accounts or the Joint Controller General of Accounts as the case may be. The appointment order must be issued within **five working days**.

(iv) The appointment order shall not be served directly on the concerned AAO(C) exam. passed official but shall be forwarded to the Ministry/Department where the concerned official is currently posted alongwith a covering letter which will be marked Confidential.

(v) The Ministry/Department where the concerned official is currently working shall relieve him/her within **seven days** and shall serve the appointment order and relieving order simultaneously. Copies of these orders may be sent to this office for records.

(vi) Any delay in completion of the above process must be reported promptly to this office alongwith the reasons for the same.


(Pankaj Kumar)
Accounts Officer

To:

1. The Pr.CCA, M/o Home Affairs, Delhi.
2. The CCA, DGS&D, Delhi
3. PS to CGA
4. The Sr.Accounts Officer (ITD) for website.
5. Guard file.